

Township of Adams Meeting Minutes

Monday, May 10th, 2021

N5723 Biggs Road, Argyle, WI 53504

7:00 P.M.

The meeting was called to order at 7:02 P.M. by Chairman Dan Holland. Roll call was taken. Present were Chairman-Dan Holland, 1st Supervisor-Margo McMicken, 2nd Supervisor- Martin Ostby, Clerk- Bruce Dickman, Deputy Clerk- Sharon Paulson, Treasurer- Karen Orsinger. Guest in attendance were Tim and Dixie Stechschulte, Joel Nall and Steve Engels.

A quorum was met

Postings were made on May, 7th-2021 at the Townhall Bulletin Board and the Township Website by Clerk Dickman and Deputy Clerk Paulson.

The April-12th-2021 Minutes were discussed with no additions or corrections. Supervisor McMicken made a motion to accept the minutes, second by Supervisor Ostby. The Motion passed.

The April-20th-2021 Minutes were discussed. Supervisor McMicken noted that they were the minutes for the Special Meeting after the Annual Meeting to Appoint and Swear-in the Treasurer Karen Orsinger. Chairman Holland made a motion to accept the minutes, second by Supervisor Ostby. The motion passed.

The April 22nd-2021 Minutes were discussed. Chairman Holland noted that Supervisor McMicken was no longer the Township Clerk. Chairman Holland made a motion to approve the minutes with the correction, second by Supervisor McMicken. The motion passed.

The April 26th-2021 Minutes were discussed. The minutes were for the Meeting with Eric Wild from the Green County Hwy. Dept. to evaluate the Township roads for repair. Chairman Holland made a motion to approve the minutes, second by Supervisor Ostby. The motion passed.

Land Ordinance Update: Chairman Holland had called Evan Lemenager and had no response. Decided to table this for the June 14th-2021 Board Meeting.

Planning Commission Education: Supervisor McMicken has printed off various seminars coming up and has passed them onto Evan Lemenager, but has had no response. Supervisor was going to check into cost and possibly attend via webinar herself.

The Invoice for the trimming of the trees on Thoman Rd. has been received from Washington Township. Chairman Holland was going to check with Washington Township if they would like to trade the maintenance (Tree Trimming, Grass Mowing, Snow Removal, except road repair) of Thoman Rd. for Grossen Rd. Chairman Holland made a motion to pay the invoice, Supervisor Ostby second. The motion passed.

Supervisor McMicken and Clerk Dickman have updated the Recycling Attendant Job Description and will have a copy to be approved at the June 14th-2021 Board Meeting.

An update on Evan Lemenager's Land Split, was not considered a Land Split since he sold the whole Parcel.

On the Pellitteri recycling contract. Supervisor McMicken has not heard back for any other Waste Disposal Companies. Since Pellitteri has a continuous self-renewing contract, we will stay with them for now.

Deputy Clerk Paulson followed up on the Clerk and Treasurer position.

-April 2018, Resolution adapted to change Clerk and Treasurer position(s) from elected to appointed.

-July 2018, Ordinance adopted to place resolution on November 2018 ballot.

-November 2018, Electors voted down the resolution.

-December 2018, Annual Town Meeting to discuss the combination of position(s) Clerk and Treasurer.

-April 2019, At Annual Meeting, Board may combine the Clerk and Treasurer position at their discretion.

- Positions remain elected positions.

Richard Ballard has summited his application for the part time Patrolman position. He has experience driving large trucks and operating equipment. He

also has his CDL. Chairman Holland suggested to have him come to the next board meeting on June 14th-2021 for an interview. Supervisor McMicken and Supervisor Ostby both agreed. Chairman Holland will be contacting him.

Chairman Holland and Supervisor McMicken were looking into the cost of a box for on the front of the Plow Truck to be used to carry Blacktop, gravel and supplies for road maintenance during the months when the plow is off of the Truck. Chairman Holland contacted Monroe Truck Equipment and has no response. Supervisor McMicken has contacted Davis Welding and they will get an estimate made up within a few days. This will be tabled until the June 14th - 2021 Board Meeting when we have the estimates.

The distribution of the Water testing kits will be on Wednesday, May 19th -2021 from 1-5 P.M. and Saturday, May 22nd -2021 from 8-12 A.M. at the Townhall. Chairman Holland will be there to distribute on Wednesday and Dixie Stechschulte will distribute on Saturday. Water samples must be returned by Monday May 24th. Supervisor McMicken will take them to the drop off point to get sent to the lab for testing.

Public time: Dixie Stechschulte brought up that the Special Meeting on April 22nd-2021 was invalid. The agenda was worded incorrectly. There was a date and place on the notice, but no Time was posted. Supervisor McMicken stated that it was a human error on her part. The notice was for Appointing a Clerk and Deputy Clerk. Since at the time there was no Clerk to post the notice, she took on the responsibility to post it. Supervisor McMicken apologized for the human error. After further discussion, Chairman Holland made a motion to appoint Bruce Dickman as Adams Township Clerk. Supervisor Ostby second the Motion. The motion passed. Bruce Dickman was sworn in as Adams Township Clerk. Clerk Dickman then appointed Sharon Paulson as his Deputy Clerk. Sharon Paulson was sworn in as Adams Township Deputy Clerk. Supervisor McMicken stated that the Deputy Clerk's salary will come out of the Clerk's salary.

A foreclosure has been posted for Blake Schneider and Jean Anderson set for June 3rd- 2021 at 9:00 A.M. John Wedige has a building permit for a 14X24 wood frame addition. There are a few other permits that need to be discussed with the Building Inspector Scott Jelle.

Joel Nall gave the Patrolmans Report. He said we could get gravel for road maintenance from Rock Road @ \$350.00 per ton. South Wildlife Rd. could use a few loads this year. Otherwise the rest of the Gravel Roads seem to be in good shape for the traffic that is on them. A Dumptruck load of gravel would cost around \$160.00.

It was decided that all e-mails between the board members must go through the Clerk's e-mail for record keeping purposes.

The Townhall is in need of repair. Chairman Holland addressed that the walls are in need of insulation. He has tried to get in contact with Raymond Kemp of Monticello, who had given an estimate last year, but has had no response. Chairman Holland asked Joel Nall what an estimated cost would be to repair the back of the Building where the water is seeping in. Joel estimated it would be around \$2,500.00. Chairman Holland ask Treasurer Orsinger to check to see if we had funds to complete the project. The matter was tabled until the June 14th-2021 Board Meeting.

Chairman Holland took care of the Green County Emergency Call Out List via telephone. Supervisor McMicken advised that the form should be filled out so we have a copy on file.

On April 26th-2021 Board Members Holland, McMicken, and Ostby met with Eric Wild from the Green County Hwy. Dept. to evaluate the Township Roads. Treasurer Orsinger noted that we have approximately \$175,000.00 available for road repair. Chairman Holland questioned why Eric didn't have Dougherty Creek Rd. down to finish repair. He (Chairman Holland) would like to see that complete this year. He will follow up on that. Supervisor McMicken noted that there has been a quite a few complaints about Biggs Rd. and wondered why it wasn't on the list. After further investigation they found that Biggs road is on the list for Durapatching. Durapatching is a new technique where they can jetcreate the oil and pea gravel on in one shot. The cost for Biggs Road is at \$7,000.00. Supervisor McMicken made the motion to Durapatch Biggs Road for \$7,000.00. Chairman Holland second the motion. The motion passed.

Someone has asked Chairman Holland for a 35 MPH Speed Limit Sign on Skinner Hollow Road. Skinner Hollow is a Rustic Road and state law has them posted at

35 MPH. Supervisor Ostby made a motion to purchase and erect a 35 MPH Speed Limit Sign on Skinner Hollow Road. Supervisor McMicken second the motion. The motion passed.

The Board of Review is coming up on Wednesday May 19th -2021 from 6:30-8:30 P.M. Open Book will be Wednesday May 12th -2021 from 2-4 P.M. Deputy Clerk Paulson will be here for the duration and will give a report. Supervisor McMicken made a motion to appoint Clerk Dickman as the Board of Review Clerk. Supervisor Ostby second the motion. The motion passed. Supervisor McMicken noted that Clerk Dickman also has voting rights since he is a resident of the Township. Chairman Holland will contact Tom Daley to be an alternate. Deputy Clerk Paulson made Chairman Holland aware of the Confidentially of Income and Expense. That the Confidentially of the Board of Review stays at the Townhall and does not get spread around the Township.

The Argyle Rod and Gun Club has applied for a Liquor License. The fees charged will stay the same as in the past. Supervisor Ostby made a motion to approve the Liquor License. Supervisor McMicken second the motion. The motion passed.

The Township Website will need updating. Heath Isely will not be Hosting our website anymore. He has had a change in careers. Deputy Paulson is checking into finding a new host for the website.

Supervisor McMicken has been contacted by Building Inspector Scott Jelle wondering if we had an ordinance for having Conex Boxes on your property. Deputy Clerk Paulson had called Gardener Appraisal for information on the Conex Boxes. He informed her that they are not an assessed item unless they are modified. (windows, Doors, etc.) According to the Green County Zoning rules, as long as they are less than 100 sq. ft. They do not need a building permit.

**Chairman's Report: -Spent time checking on cost for front box on plowtruck
-Road Inspection with Green County HWY. Dept.
-Attended meeting with Hwy. Dept. on Road Repair
- 15 Hours**

1st Supervisor's Report: -Has been working with Clerk Dickman, Deputy Clerk Paulson, and Treasurer Orsinger on transition of office
-Road Inspection with Green County Hwy. Dept.
- 20 Hours

2nd Supervisor Report: -Road Inspection with Hwy. Dept.
-.5 Hour

Treasurer Report: -Working on CT Report
-Getting Familiar with Township Books
-Would like to change the format of Treasure Report, will Continue to make it easier to read
-Would like to see some reoccurring bills paid online to Save money on checks, postage, office supplies, etc.
-Would like to see cut off date for paying bills at the end of Month instead of the Friday before the Board Meeting
-48 Hours

Supervisor McMicken made a motion to approve the Treasurers Report, Supervisor Ostby second the motion. Motion Passed.

Clerk Report: -Paid Bills
-Getting familiar with everything
- 5 Hours

Supervisor Ostby made a motion to approve the Clerks Report, Supervisor McMicken second the motion. Motion Passed

Chairman Holland made a motion to move into Closed Session, Supervisor McMicken second the motion. Motion Passed

Board went into Closed Session to discuss the behavior of the Recycling Attendant.

Supervisor Ostby made a motion to leave Closed Session, Supervisor McMicken second the motion. Motion Passed.

Supervisor Ostby made a motion to Adjourn, Chairman Holland second the motion. Motion Passed.

Meeting Adjourned at 8:53 P.M.

Submitted: Clerk Bruce Dickman

May 21st 2021

Bruce Dickman insert name here
